

MOVING IN...

PACK DAY

- When the packers arrive, show them any items you feel need special care.
- Before the packers are finished make a final check of closets, cabinets and storage areas for articles that may have been overlooked.
- When the packers are finished, sign the Certificate of Packing and Unpacking, verifying the number of cartons they packed
- If you are not taking your pets with you personally, take them to a transportation agency or boarding kennel.
- Sign the Inventory and keep your copy with your moving documents.
- Keep children and pets aside and do not allow them into the van. If you wish, your Van Operator will be happy to show your children the van before loading begins.
- Before signing the Bill of Lading check the details, with particular attention to Declared Valuation and destination address. Be specific about where you can be reached when your shipment arrives. Sign the bill of Lading and keep a copy with your moving documents.

MOVE DAY

- Be on hand when the moving crew arrives, or authorize someone in writing to take your place.
- If you have any questions, ask your Van Operator.
- Advise the Van Operator of any items you will need immediately at destination. These items will load last and unload first.
- Accompany the Van Operator through the house as he tags each item with an identifying number. These numbers will appear on your Inventory. Make sure he knows which items are not to be loaded.
- Confirm arrangements for the installation and connection of appliances.
- On delivery day, for the comfort and safety of young children and pets, if possible, arrange for a sitter.
- Pick up house keys. If possible do any cleaning now.
- Fasten a floor plan near the entrance to help movers place furniture and boxes correctly
- Be on hand to accept delivery or have someone there on your behalf. If no one is present, you could be charged for waiting time.

MOVING IN

WHAT TO DO

GETTING SETTLED

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ONE LAST LIST

Now that your move is over, it's important to take time to relax, settle in and introduce yourself to your new community. All of us at United Van Lines wish you the best in your new home.

- C.O.D. – have payment prepared for Van Operator.
- Position yourself during unloading so you can inspect the condition of your furniture, direct its placement, and mark it on the inventory. The movers will place rugs and reassemble furniture, but are prohibited from installing appliances, curtains, shelves or fixtures.
- Before the packing material is removed from the house ensure that all small articles have been removed from the paper.
- Sign the Certificate of Packing and Unpacking, verifying the number of boxes that have been unpacked.
- Sign for receipt of your shipment, even if there is damage or loss. Note the details of damage or loss under the "exceptions" section of the Inventory. These notations do not constitute a claim; they are a record of your observations at the time of delivery.
- As soon as possible, check everything that was unpacked. Report any loss or damage to your Destination Member or to your Van Operator if he is still in the house.
- Check with the post office for any mail being held for you.
- In the new phone book, record emergency numbers. Locate government agencies and local services.
- Take the children to their new school and meet the principal and teachers.
- If you have moved to a new province or country, consult your new lawyer about differences in laws affecting family matters such as wills and taxes.
- Arrange for medical, dental and paramedical services. Consult the Yellow Pages or ask at the hospital for doctors accepting new patients.
- As soon as permanent residence is established in a new province, new motor vehicle plates and driving licenses must be obtained. Ask about any differences in driving laws.



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